



The Institute of
Internal Auditors
Ghana



African Federation of
Institutes of Internal Auditors

THE AFIIA UNIVERSITY

22-23 MAY, 2023

**Accra International
Conference Centre**

ABOUT IIA GHANA

The Institute of Internal Auditors (IIA) is an international professional association with global headquarters in Lake Mary, Florida, USA. The IIA is the internal audit profession's global voice, recognized authority, acknowledged leader, chief advocate, and principal educator. Members work in internal auditing, risk management, governance, internal control, information technology audit, education, and security.

The Institute of Internal Auditors Ghana was formally registered in April 2001 in Ghana under the Professional Bodies Registration Decree, 1973 (NRCD 143) as a professional association dedicated to the promotion and development of the practice of Internal auditing in Ghana.

The Institute was formally inaugurated on Friday May 13, 2005 by the then Hon. Minister of Finance & Economic Planning on behalf of His Excellency the President of the Republic of Ghana.

The Institute is a fully-fledged member institute of the Global Internal Audit family. It also actively pursues collaboration and partnership with sister national institutes, particularly the African institutes. IIA Ghana is a founding member of AFIIA - the African Federation of Institutes of Internal Auditors and has since been playing different roles on the AFIIA Governing Council.

OUR MISSION

The Institute is operated exclusively for educational and charitable purposes as a professional association dedicated to the promotion and development of the practice of Internal Auditing in Ghana.

OUR VISION

To be the leading Institute of Internal Audit in Africa by elevating professionalism in meeting the IIAs professional standards and practices..

OUR CORE VALUES

Professionalism

We always meet or exceed the expectations of our Stakeholders in compliance with our code of ethics and core principles.

Thought Leadership

We are recognized by Stakeholders as the foremost authority in the practice of Internal Audit.

Accountability

We are transparent and answerable to Members and other Key Stakeholders with the view to building good corporate governance practices in IIA Ghana.

ABOUT AFIIA

AFIIA was created in May 2009 to provide a non-political, unified voice of the members of the African Continent on common issues, to collaborate in a manner which will best serve the interest of all African IIA members, and to promote and develop an effective internal audit profession supported by strong, recognised institutes.

AFIIA is an associated regional organisation of the IIA Inc. that facilitate the coordination and implementation of development initiatives by working with its constituent member national institutes to advocate and enhance the profession.

OBJECTIVES OF AFIIA

To provide a unified voice of the members of (from) the African Continent on common issues, to collaborate in a manner which will best serve the interest of all African IIA members, and to assist, strengthen and facilitate the development of the various national Institutes to promote and develop an effective internal audit profession supported by strong, recognized national institutes. Thus value will be added to all stakeholders in the private and public sectors, by improving risk management, internal control and governance in all organizations.

AFIIA GOVERNING COUNCIL

The Governing Council, which is elected by a General Assembly of all member national institutes, includes a Chairperson, Vice-Chairperson, The Immediate Past Chairperson, Honorary Secretary-General, Honorary Treasurer and five Vice Presidents representing the North African, West African, Central African, East African & Southern African sub-Regions of Africa

VISION

To be the unified voice of the Internal Audit profession in Africa.

MISSION

To promote the Internal Audit profession in Africa by building relationships with relevant Stakeholders, providing platforms for collaboration, providing support to member institutes and assist in ensuring the growth of the local Institutes in each of the Africa countries.

GOVERNING COUNCIL

AFRICAN FEDERATION OF INSTITUTES OF INTERNAL AUDITORS



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RUTH DOREEN MUTEBE

TREASURER
(UGANDA)



ERIC YANKAH

IMMEDIATE PAST CHAIRMAN
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GOVERNING COUNCIL

THE INSTITUTE OF INTERNAL AUDITORS (GHANA)



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ALL GOVERNING COUNCIL MEMBERS ARE PART OF THE COMMITTEE.

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AFIIA UNIVERSITY

PROGRAMME OUTLINE 22-23 MAY, 2023

MAY 21, 2023

TIME	SESSION	RESPONSIBILITY
09.00 – 18.00	Delegates Registration	Secretariat
MAY 22, 2023		
08.00 - 09.00	Delegates Registration	Secretariat
	Opening Prayer	Emmanuel N. Dowuona
	Introductory Remarks	Joseph Dakora Zumasigee CIA, FCCA, CA. IIA Ghana Vice President
09.00 – 09.35	Welcome Remarks	Eric Nathaniel Yankah Immediate Past Chair, AFIIA
	Opening Statement	Javier Faleato Executive Vice President, Affiliate Relations & Global Advocacy IIA Global Headquarters
09.35 – 10.00	General Photo Session and Media Interviews (by invitation only)	MC
	Health Break	ALL
10.00 – 12.00	Advanced Excel and Analytics	Daniel Debrah Internal Auditor, Coca Cola West Africa
12.00 – 13:00	Lunch Break	All
13:00 – 14:00	Analytics with Audit Tool	Daniel Debrah Internal Auditor, Coca Cola West Africa

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PROGRAMME OUTLINE 22-23 MAY, 2023

TIME	SESSION	RESPONSIBILITY
14:00 – 15:00	TeamMate Plus	Wolters Kluwer
15:00 – 15:20	Closing	Master of Ceremony
15:20 – 18:00	Social Tours	Secretariat
	End of Day	
MAY 23, 2023		
TIME	SESSION	RESPONSIBILITY
08.00 – 09.00	Registration	Secretariat
09.00 – 09.05	Welcome Remarks	MC
09.05 – 09.20	Benefits of IIA Membership/ Training programmes	Joseph Dakora Zumasigee CIA, FCCA, CA. IIA Ghana Vice President
09.20 – 09.30	Global Certifications and Services	Emely Katz Affiliate Relations IIA Global Headquarters, USA
09.30 – 11.00	Quality Assessment	Ruth Doreen Mutebe CPA AFIIA Treasurer Uganda
11.00 – 11.30	Health Break	All
11.30 – 13:00	Quality Assessment	Ruth Doreen Mutebe CPA, CIA AFIIA Treasurer Uganda

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PROGRAMME OUTLINE 22-23 MAY, 2023

TIME	SESSION	RESPONSIBILITY
13.00 – 13:45	Lunch Break	All
13.45 – 14.45	IPPF and Audit Tools	Barnabas Chorombo, Deligent
14.45 – 15.00	Closing Remarks	Eric Nathaniel Yankah Immediate Past Chair, AFIIA
15:30 – 18:00	Social Tours	All





Javier Faleato

Executive Vice President,
Affiliate Relations &
Global Advocacy
IIA Global Headquarters

Javier Faleato is the Executive Vice President of Global Strategy & Affiliate Relations at The Institute of Internal Auditors (IIA). Prior to joining The IIA's global headquarters, Javier was the Chief Executive Officer at IIA Spain.

Javier has over 20 years of experience in internal audit, corporate governance, and risk management. He is skilled in optimizing global member services, improving key stakeholder collaboration, and working with a robust volunteer network. He speaks English, Spanish, and French.

At The IIA, Javier oversees the relationship with the 115 global affiliates, international chapters and associated organizations, continuously looking for growth and collaboration opportunities. He also leads the development and

Javier is a well known international conference speaker and has been an instructor at IIA seminars and international conferences in Spain, Argentina, Ecuador, Panama, Chile, Costa Rica, Uruguay, Paraguay, Peru, Romania, and the Netherlands. He has published several articles in technical magazines, collaborated in the publication of, "Internal auditing fundamentals," and was a member of the Securities and Exchange Commission of Spain, which developed the document, "Internal control over financial reporting for listed companies."

Javier earned a Master's and a Bachelor degree in Business Administration and Marketing from the Universidad Complutense de Madrid as well as Advanced Management Program by IE Business School. He is a Certified Internal Auditor (CIA), holds a Certification in Risk Management Assurance (CRMA), and is Certified in Control Self Assessment (CCSA). He also holds an Internal Control certificate from the Committee of Sponsoring Organizations of the Treadway Commission (COSO). He was a member of the IIA Global Nominations Committee (2019-2020) and International Relations Committee (2013-2016) of the IIA. He was also Chairman of the Board of the technology start up Evicertia (2012-2022).



SPEAKERS



Daniel Debrah

Internal Auditor, Coca Cola
West Africa

Daniel Debrah is currently the Internal Auditor for West Africa Country BUs of Equatorial Coca-Cola Bottling Company, CEO of D-May Consult Ltd, Financial Modeling Facilitator, Guest Lecturer (GIMPA & UPSA), Data Analyst and a Conference Speaker.

Work experience:

He has been working with Equatorial Coca-Cola Bottling Company for the past 17 years in different roles (Audit Supervisor – Kumasi Plant, Assistant Audit Manager –Kumasi Plant, Internal Audit Manager-Accra Plant, Internal Control Manager –Accra Plant, Controlling and Reporting Manager-Accra Plant and the Regional Internal Auditor for the West Africa Business Units for the past 6 years).

Qualification:

He holds MBA –Accounting from KNUST, BBA – Accounting from University of Ghana, Certificate in Project management from GIMPA and a members of Institute of Chartered Accountants Ghana (ICAG).

Passion: To increase ratio of insight to airtime on any platform by focusing on soft skills, capacity building and improving the quality of our thought process. Soft skills are though soft but the hardest to master.



Eric Yankah

Country Manager
Enertrag Ghana

Eric is a seasoned Ghanaian Administrator, internal auditor and management expert with over 30 years of public service with wider experience including finance, management information systems,



procurement & logistics, internal audit, project economics & development, energy management, rising to very senior management level responsibilities, including as Deputy Chief Executive & Advisor to the Chief Executive of the Volta River Authority. Eric had a three-year stint as the Energy Policy Advisor in the Ministry of Energy, Ghana, before entering Private Sector as a Management Consultant in 2008.

He is the immediate past Chairman of the Governing Board of the Ghana Audit Service and was a founding member of the Board of the Ghana National Gas Company. He is a founding member of, and a Past President of the Institute of Internal Auditors, Ghana. He is the immediate past Chairman of the African Federation of Institutes of Internal Auditors (AFIIA), having previously served a term on the AFIIA Governing Council as the Vice President, West Africa. He currently serves on the Global Advocacy Committee of IIA Global. He also served a stint on the Institute Relations Committee of IIA Global. He has mentored some member Institutes in Africa to assist them overcome their moments of challenges.

He has represented the internal audit profession with an active role in the

governance sphere, he currently serves as Chairman of the Audit Committee of the Office of the President, representing the Internal Audit Agency. He has previously served as Chair of the Audit Committees of the Ghana Police Service and the Ghana Railways Development Authority. He is also a past member of the Audit Committees of the Ghana Revenue Authority and the Ministry of Education, representing the Institute of Internal Auditors, Ghana.

To complement his professional life, he is actively engaged in social responsibility programmes that have required his professional skills in Education, working with the Blind & partially sighted persons.

He holds a Bachelor's Degree from the University of Ghana, Legon, and a Master's in Public Administration from Harvard University, USA. He is a Certified Risk Management Associate (CRMA) of the Institute of Internal Auditors.

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Emely Katz

Affiliate Relations
IIA Global Headquarters, USA

Emely Katz is The IIA' s Director of Affiliate Engagement and Communications. In her position, she works with The IIA' s network of 115 affiliates around the globe to identify and create growth and partnership projects to elevate the impact of the internal audit profession.

With 25 years of experience, Emely has held several executive positions in financial resources development and leadership training. Her expertise includes team leadership, collaborations, and process creation and management.

Emely has an MA in Communications. She also holds a Mini-MBA and several leadership-training certificates.



Ruth Doreen Mutebe

CPA, CIA
AFIIA Treasurer
Uganda

Ruth-Doreen is a certified internal auditor, qualified accountant, certified director, senior banker with Non-Executive Director and Chair of Audit experience, acknowledged as an effective leader with strategic vision at senior corporate level. Recognized for expertise of internal audit and over 15 years' experience working across commercial and microfinance banking, external auditing, risk and financial management, training, general business administration and board governance. She is a respected speaker on internal auditing, corporate governance, risk management, quality assurance and financial management. She is also a trainer certified by the Institute of Internal Auditors-Florida, USA, and Graduate of Advanced Leadership from The Wharton School of Executive Education (USA), and



Graduate of Advanced Leadership from The Wharton School of Executive Education (USA), and Creative Metier (England).

Ruth-Doreen held different Non-Executive/Advisory/Trusteeships roles at private and public sector institutions including: Member of the Committee of Research & Education Advisors (CREA), Member of Special Committee – Internal Audit Vision 2035 at IIA Global; Treasurer & Member of Governing Council at AFIIA; Member, Audit Committee - Public Administration Committee at Ministry of Finance, Planning and Economic Development; Member, Audit Committee, National Agricultural Research Organization; Non-Executive Director, Chairperson, Conference Committee & Board Secretary at IIA Uganda. She previously served as Treasurer, VP Training & Certification at IIA Uganda, as well as Vice President, Council Member, & Chair Audit Committee at Institute of Certified Public Accountants - Uganda (ICPAU).

Ruth-Doreen is currently the Head of Internal Audit at Umeme Limited (Major electricity distributor in Uganda). In her earlier executive career, she served as Chief Internal Auditor Barclays Bank Uganda Limited (Now ABSA Uganda);

Ruth-Doreen is currently the Head of Internal Audit at Umeme Limited (Major electricity distributor in Uganda). In her earlier executive career, she served as Chief Internal Auditor Barclays Bank Uganda Limited (Now ABSA Uganda); Head of Internal Audit at Finance Trust Bank Ltd; Head of Finance at Excel Insurance Company Ltd; Audit Senior at Kisaka and Company Certified Public Accountants; and Lecturer/Centre Coordinator at Multitech Accountancy Programme.



IIA CERTIFICATION

The IIA offers several core designations: the Certified Internal Auditor (CIA), the Certification in Risk Management Assurance (CRMA), the Qualification in Internal Audit Leadership (QIAL), and the Internal Audit practitioner. IIA exams are offered in multiple languages



CERTIFIED INTERNAL AUDITOR® (CIA®)

CIA is the only globally recognized internal audit certification. Becoming a CIA is the optimum way to communicate knowledge, skills, and competencies needed to effectively carry out professional responsibilities for any internal audit, anywhere in the world.



CERTIFICATION IN RISK MANAGEMENT ASSURANCE® (CRMA®)

The CRMA is the only risk management assurance certification for internal auditors. The CRMA demonstrates their ability to focus on strategic risks, ensure and enhance value to their organization through risk assurance on core business processes, and educate management and the audit committee on risk and risk management concepts.



QUALIFICATION IN INTERNAL AUDIT LEADERSHIP® (QIAL®)

The QIAL program focuses on leadership capabilities, as applied specifically to chief audit executives (CAEs) or audit company leaders in the key areas of leading the audit function, influencing strategy and organizational performance, providing opinion and insight, advocating innovation and change, and championing ethics and social responsibility. (As of 31 December 2021 new applications are no longer accepted)



INTERNAL AUDIT PRACTITIONER®

The Internal Audit Practitioner program is a way for new and rotational auditors to quickly demonstrate internal audit aptitude as they endeavor to take the first step on their journey into internal auditing.

HOW TO BECOME A MEMBER OF IIA

REQUIREMENTS FOR MEMBERSHIP

An applicant needs a minimum of a first degree, a relevant professional qualification, or HND, with at least two years working experience in an Internal Auditing, Finance, Accounting, or any other related field of discipline, to qualify for full membership or associate membership respectively.

The Applicant must complete an application form and attach one passport sized photograph, as well as photocopies of relevant certificates. Registration fee of GHS50.00 must be paid when submitting the application form.

When an applicant meets all the necessary requirements, a provisional acceptance letter is issued, after which the applicant is required to pay a yearly subscription of GHS400.00 / GHS300.00 depending on the class of membership.

KEY BENEFITS

Below are key benefits of being a Member of IIA Ghana:

- Worldwide network of professionals
- World-class training opportunities
- Local involvement
- Opportunities to advance your professionalism
- Increased knowledge, competence and proficiency
- Professional guidance
- Leadership development
- Books and research to enhance your knowledge
- Job opportunities

REGISTRATION FEE

Membership Registration Fee is GHS50.00 For further clarification, please contact us.

BANK DETAILS

The Institute of Internal Auditors, Ghana

Universal Merchant Bank (UMB)

Accra Main Branch

Account Number: 0021011966017

GCB Bank Limited

Ministries Branch

Account Number: 1051180000078

Mobile Money (MOMO) Payment

INSTITUTE OF INTERNAL AUDITORS GHANA (IIAG)

*IIAG - MOMO NUMBER: 054-584-9143

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